# Ordering Information and General Terms and Conditions

#### 1. Scope of application

The General Terms and Conditions apply to the publications on sale in the Laurenz Foundation's Schaulager E-Bookstore (referred to in the following as "E-Bookstore").

#### 2. Conclusion of the contract

The presentation of goods on the E-Bookstore website does not constitute an offer. By clicking on the "Payment" field in the E-Bookstore, you are making an offer to purchase the goods in your electronic shopping basket. When you place an order you will receive an e-mail confirming that the E-Bookstore has received your order. This does not yet constitute an acceptance of your order. The purchase is nevertheless binding and can only be cancelled subject to the following conditions.

The contract only comes into being once the E-Bookstore has sent confirmation that your order has been accepted. You must check this confirmation for any points which differ from your order and report any discrepancies to the E-Bookstore without delay.

#### 3. Prices and payment

The prices indicated are in Swiss francs and exclude packaging and shipping costs. Swiss value added tax is included for delivery addresses in Switzerland. For deliveries outside Switzerland, the price indicated is the net price excluding value added tax.

Payment is made in advance via PayPal using one of the payment methods offered on that platform (Visa, Eurocard, etc.).

#### 4. Delivery and shipping costs

Goods will be delivered once payment has been received.

Shipping costs depend on distance and on the weight and dimensions of the goods. They will be calculated for each order individually. We dispatch the goods via Swiss Post (priority tariff). Deliveries to addresses outside Switzerland may incur additional fees and taxes (e.g. customs duties or import taxes). These costs must be borne by you.

# 5. Non-binding delivery times Switzerland and Liechtenstein Usually within two to three days.

#### Europe

Usually within one week.

#### Other countries

Depending on the country, usually within one to two weeks.

Express delivery is available for an additional fee. For details, please contact bookstore@schaulager.org

### 6. Right of cancellation

Within 14 days of receipt of the goods by the intended recipient, you have the right to cancel the purchase contract without giving reasons; such cancellation must be in writing, either by e-mail to bookstore@schaulager.org or by returning the goods.

To meet the deadline for the right of cancellation it is sufficient for the goods to be returned in good time to:

Schaulager
E-Bookstore
Ruchfeldstrstasse 19
4142 Münchenstein
Switzerland

The right of cancellation shall not apply for contracts

- relating to supplies of goods which by their nature are unsuitable for returns (e.g. e-books, downloads, etc.):
- for deliveries of newspapers, periodicals, magazines, yearbooks and calendars;
- for the supply of DVDs, CDs, e-book readers, videos, music cassettes and software, unless the items are unused, shrink-wrapped or sealed and are returned in their original packaging;
- for supplies of goods manufactured to your specifications, or goods specially purchased for you abroad and identified as such in the detailed view.

If you return an order which is excluded from the right of cancellation you will be charged for the cost of sending the goods back to you.

In case of an effective cancellation, you must return the goods received. If you cancel an order and fail to return some or all of the goods received, or only return them in used or imperfect condition (i.e. if the goods are no longer in their original packaging), you will be required to compensate the E-Bookstore for the loss of value. If you have already paid the purchase price, the E-Bookstore will be entitled to deduct the loss of value from the amount refunded. The loss of value may be equal to the purchase price paid.

You will bear the cost and risk of returning the goods, unless the goods supplied are not the same as the goods you ordered.

#### 7. Complaints

On receipt of the goods, please check immediately whether they are complete and in sound condition. Any defects must be reported by e-mail (bookstore@schaulager.org) or in writing within five days of receipt. Otherwise, the goods will be deemed to have been approved. You will pay the cost of any return. Returns can only be accepted by prior arrangement.

#### 8. Compensation

As far as is legally permissible, liability for losses and consequential losses due to delayed delivery is excluded.

#### 9. Data protection

Customers' personal data will be processed in compliance with the data protection rules applicable to the contract. Where necessary for the performance of the contract, you give your permission for these data to be transferred to third parties entrusted with the execution of the contract.

# 10. Applicable law and court of jurisdiction

The provisions of Swiss law shall apply exclusively, to the exclusion of UN sales law (CISG). The place of jurisdiction is Basel.

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